

**Admission Period III, 2017**

**Graduate School of Media Design  
Submitted Documents Checklist**

examinee's number									Name	
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※ Check (the number of) documents or forms for application. Make sure to choose whether you will take "General Admissions Program" or "Admissions Program for Career Professionals" of either master's program or doctoral program. "Admissions Program for the GID Program" and "Admissions Program for the CEMS MIM Programme" are also available of master's program.

	Master's Program				Doctoral Program	
	General Admissions	Admissions for Career Professionals	Admissions for GID Program	Admissions for CEMS Program	General Admissions	Admissions for Career Professionals
Copy of notification of result of Preliminary Screening (Only successful applicants for preliminary screening)						
Application Form (with a photograph affixed)						
Photograph x 1 affixed on the mount (写真台帳)						
Certificate of Remittance (for application fee)						
<b>(For applicants to master's program)</b> Examination Paper	Statement of Purpose (SoP)					
	Question (Method A/Method B)					
<b>(For applicants to doctoral program)</b> Research Plan						
Certificate of Graduation or Expected Graduation from undergraduate program						
Certificate of Degree or Expected Degree from undergraduate program						
Official Academic Transcript (from the college/faculty graduated or through the preceding semester)						
Certificate of Completion or Expected Completion of Master's program						
Certificate of Degree or Expected Degree of Master's program						
Official Academic Transcript (from your master's degree program) *1						
Resume of Employment History *2						
Proof of Language Proficiency *3						
Letter of Recommendation *4						
Documents for GID Program	Score of TOEFL iBT or IELTS					
	Portfolio					
	GID Statement of Purpose					
Documents for CEMS Program	CV					
	CEMS Statement of Purpose					
	Language Proficiency Certificate					
	Transcript					
	Mother Tongue Declaration Form					
	Grade Point Calculation Sheet					
	Additional Documents					
Other documents appended *5	Academic Papers / Works / Result of language proficiency exam(s)					
	Extract of one's Register etc.					
	Any other documents					

\*1 Applicants who are currently enrolled in or who have completed a master's program should submit an academic transcript from the master's program.

\*2 Please submit one, if you have graduated from a university and have been employed in a company, government office research institution, etc., for at least three years at the time of admission.

\*3 Please refer to "Proof of Language Proficiency" on page 8 in the Admission Application Guide for Master's Program.

\*4 Submission is voluntary.

\*5 Submission is voluntary. Describe the volume, name(s) and the way of send out (enclosed/separate) of materials below.

List of other documents appended:
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