

Application Period III, 2020

Graduate School of Media Design Submitted Documents Checklist

Examinee's Number											Name	
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※ Check (the number of) documents or forms for application. Make sure to choose whether you will take "General Admissions Program" or "Admissions Program for Career Professionals" of either master's program or doctoral program. "Admissions Program for the GID Program" and "Admissions Program for the CEMS MIM Programme" are also available of master's program.

		Master's Program				Doctoral Program	
		General Admissions	Admissions for Career Professionals	Admissions for GID Program	Admissions for CEMS Program	General Admissions	Admissions for Career Professionals
Copy of notification of result of Preliminary Screening (Only successful applicants for preliminary screening)							
Application Form (with a photograph affixed)							
Photograph x 1 affixed on the mount (写真台帳)							
Certificate of Remittance (for application fee)							
(For applicants to master's program)	Statement of Purpose (SoP)						
	Examination Paper Questions (Method A/Method B)						
(For applicants to doctoral program)							
Research Plan							
Certificate of Graduation or Expected Graduation from a University *1 (Original/Physical documents must be sent by post)							
Certificate of Degree or Expected Degree from a University (Original/Physical documents must be sent by post)							
Official Academic Transcript from University (Original/Physical documents must be sent by post)							
Certificate of Completion or Expected Completion of a Master's Degree Program (Original/Physical documents must be sent by post)							
Certificate of Degree or Expected Degree of a Master's Degree Program (Original/Physical documents must be sent by post)							
Official Academic Transcript from a Master's Degree Program *2 (Original/Physical documents must be sent by post)							
Resume of Employment History *3							
Proof of Language Proficiency *4							
Letter of Recommendation *5							
Documents for GID Program	Score of TOEFL iBT or IELTS						
	Portfolio						
	GID Statement of Purpose						
Documents for CEMS Program	CV						
	CEMS Statement of Purpose						
	Language Proficiency Certificate (Original/Physical documents must be sent by post)						
	Transcript (Original/Physical documents must be sent by post)						
	Mother Tongue Declaration Form						
	Grade Point Calculation Sheet						
	Additional Documents						
Other documents appended*6	Academic Papers / Works / Result of language proficiency exam(s)						
	Extract of one's family register etc.						
	Any other documents						

*1 Applicants to doctoral program whose academic transcript of a university does not include the graduation date need to submit a certificate of graduation from the university.

*2 Applicants who are currently enrolled in or who have completed a master's program should submit an academic transcript from the master's program.

*3 Please submit one, if you have graduated from an undergraduate and/or a graduate degree program, and have been employed in a company, government office research institution, etc., for at least three years at the time of admission.

*4 Please refer to "Proof of Language Proficiency" on page 8 in the Admission Application Guide for Master's Program.

*5 Submission is voluntary.

*6 Submission is voluntary. Describe the volume, name(s) and the way of send out (enclosed/separate) of materials below.

List of other documents appended: